**Participating Members:** Vanessa Smith, Daphne Gaulden, Dave Roberts, Sherry Johnson, Sarah Powell, Andi Ridgway, Katrina Betancourt, Janie Ginocchio, Emily English and .

Work Team Report & Updates

**Executive Committee Business - Andi**

* A bookkeeper has been contracted for ArCOP and is currently entering all financials into Quickbooks.
* ArCOP Board and Organizational policies are being split out.
* A Finance Committee will be created of which Vanessa and Becky expressed interest in serving.

Celebration Debrief: Not many bids on the silent auction items. Only made about $500, so may discontinue this activity. More money was brought in through the $10 donation option at registration. May want to allow higher donations amounts next year. Everyone seemed to like the Governor’s Mansion as the venue. The price was reasonable, food was good and the decorations were already set up.

Mayor Proclamations – Joy: The committee includes Joy, Emily and Jennifer who are developing a template for local GHC Day Proclamations. Joy has an example Proclamation that will be shared and the committee will develop a publicity plan.

AR Municipal League Booth – Katrina: The event was held in Ft. Smith and served as a good networking opportunity. Could utilize the League’s magazine to promote the Proclamation Initiative.

**HAA Updates –Joy**: ArCOP will be presenting to the HAA Board on February 14th to determine how the 2 organizations can best function in tandem. The goal is to educate the HAA group on ArCOP practices and objectives.

**Chronic Disease Coordinating Council – Andi**: This is a council of various coalitions which includes ArCOP with the goal of bridging gaps to control chronic disease in AR by streamlining communication. The annual Chronic Disease Forum will be a part of APHA May 9-11, 2018. This year’s Forum will focus on state and national nutrition recommendations.

**Access to Healthy Foods – Emily & Janie**: The draft report from the Nov 8th Stakeholder Workshop was sent out. Medical education and nutrition action steps generated much discussion. The plan is to pull together project groups to refine the draft plan after meeting with Kerrie and Marisha to link the plan with HAA. AHF will develop a plan of operation for work groups and how to provide technical assistance for local community groups.

**Access to Physical Activity through BE– Dave and Vanessa**: Surveying with Ft. Smith Park Director for trail and equipment accessibility. The Robinson EAST program is working in Central AR which will provide website info to ArCOP. Trudy would like Dave to come to Pine Bluff to check out their inclusive program. Dave is currently working with Bryant, Maumelle and Ft. Smith on like programs. Dave presented at the Joint Commission meeting in Jonesboro to 5 Mayors and other municipalities. The PA/BE group is holding joint HAA meetings monthly. There was a request for a walk audit from a small town and will need to follow up on that.

**Early Childhood and Schools – Daphne**: Would like any existing work group documents. Trying to determine if HAA’s priority levels even have a work group. Would like to host a strategic planning session late Feb or March.

**Worksite Wellness – No report**

**Project Updates - Katrina**

Won’t find out about the FINI award until March. Currently receiving funding from ADH Chronic Disease, Fair Food Network, Walmart, SHS SNAP Ed, Natural Wonders and AR Rural Health.

* + Mobile Market (DUFB) – the mobile market is not up and running yet due to insurance issues, so staff are providing nutrition education with Headstart programs and Cooking Matters sessions in the Delta area.
  + Cooking Matters - The Bethel Church AME project in Little Rock is completed. A Cooking Matters class just started in Marianna with 6 classes scheduled this Spring.
  + 2017 Regional Summits Project Grants - Community projects are were to be completed by November 30th. Some of the projects were allowed an extension, but all are closed now. The 2018 recognition level plan and how to capture what all each community is doing will be completed soon.

**2018 plans for community grants/training**

* April – ArCOP will offer an Immersion Training for Emerging and Blossoming GHC’s with the Thriving assisting as presenters and facilitators. This will be funded by County Health Rankings.
* Tobacco Free Policy – TPCP wants to give different levels of funding for recognition levels based on their tobacco policies.

**Sharing**

* April is Minority Health Month and grants will be opening soon. The Southern Ain’t Fried Sundays intuitive will be highlighted. AFMC offers a Bless Your Heart Health Ministry Toolkit and AHA has toolkits as well.
* Becky explained that the ADH CD 1305 CDC funding ends in June. The next round will be split, Diabetes/CVD, which is due in March. Nut/PA/Obesity funding will be separate; more money, but higher competition.

**Announcements**

1. Next BOD Meeting Monday, February 26, 10-12pm, location TBA
2. Next Coalition Meeting, April 23, 2018
3. View ArCOP’s Calendar to see upcoming events. <http://arkansasobesity.org/news-events/event-calendar.html> Team leaders were asked to provide meeting info to be added to the calendar.

Katrina adjourned meeting

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Minutes submitted by Sarah Powell, ArCOP Chair-Elect