**Participating Members:** Vanessa Smith, Jennifer Conner, Daphne Gaulden, Kim Boren, Dave Roberts, Vanessa Smith, Sherry Johnson, Sarah Powell, Andi Ridgway, Katrina Betancourt, Derek Lewis, Dave Roberts, Janie Ginocchio and .

**Work Team Report & Updates**

Executive Committee Business

Celebration plans

* + Agendas – Will be emailed out to BOD
	+ Parking – For participants: Front gates will open at 1:45p, parking on the street. For BOD: Arrive at 12:45p with ID. Katrina is developing the list for up to 12 spots.
	+ Silent Auction – Kim and Sarah will help with the auction. A table will be set up to accept payment via cash, check or card. There are 19 items registered so far. Some may new ones may arrive at the event.
	+ Kim Hooks is helping with registration.
	+ Proclamation – Katrina has developed a draft and will follow up with Joy on the status.
	+ Videos – Still working on local videos. DUFB commercial will be shown. Katrina may include these as part of her overview presentations.
	+ Swag Bags – for sponsors
	+ Attendees – registrants are over 150, but considering some may not show
	+ Registration – Kim Hooks will help with registration and Andi will develop sheet.
	+ Anything else – Katrina will follow up on items provided/needed; laptop, projectors, etc.

**HAA Updates – Janie for Joy**: Accountability recap and considered a success. A link to the session videos will be sent out soon. Moving forward on their website. Priority Areas were discussed. Sponsorship opportunities for new bike share initiative.

**Access to Healthy Foods –Janie**: Review of Nov 8th Stakeholder Workshop which was successful. Solidified the definition of Access and reviewed strategies for team priority areas with objectives and action steps. Janie & Emily still working on workshop report as a preliminary framework. Becky suggested taking more time to solidify the objectives that were started at the workshop.

**Access to Physical Activity through BE– Dave and Vanessa**: 10/3 presentation at So. Obesity Summit in Atlanta; 10/26 attended a national playground symposium in LR; 11/1 presented in Rogers; led tour of Razorback Greenway, designing inclusive playground in Maumelle and starting one in Ft. Smith. Met with Ft. Smith Parks & Rec on wheelchair accessible park/signage, etc. Working with local EAST Lab on this project. North Carolina created a survey for Farmers’ Markets and it could be carried out by this team. Maybe begin with DUFB Markets.

**Early Childhood and Schools – Daphne**: 116 total applications; 57 elementary, 8 after school, 51 early child care. Scoring will be sent to Katrina before celebration. This team is hosting a strategic planning workshop after the first of the year.

**Worksite Wellness –Kim:** Kenya & Kim met in November based on survey done by team members to assess stakeholders. Still working with Jaleesa and plan to have a report compiled in January.

**Mobile Markets** - Katrina reported on the progress of the Mobile Market initiative. First Cooking Matters class begins tomorrow.

**Mayors Mentoring Mayors** – Katrina: Program published in a journal along with University of Birmingham folks.

**Project Updates**

DUFB

* + ADH HHI – Andi said ADH has some funds for Hunger Relief and is linking this to ArCOP projects. The $22K will run through the end of June and looking at sub-granting to ArCOP that will support DUFB incentives.
	+ ADH CD - Chronic Disease Branch provided funding for early child care centers in the Delta. Could possibly be expanded. Becky submitted request for funding for Mobile Markets , AHF team objectives, worksite, and built environment support. Requests are being run by CDC to see what it approved.
	+ Community Foods Project Due December 4, 2017 – Andi reported that she is reluctant about being able to complete this project. Need a local community that has done work in this area to serve as a pilot. None have really stepped forward. Designed to develop a local sustainable food system in a target location; production, processing, etc. Jennifer Conner shared with a local colleague from Lake Village. They might consider writing for the planning grant.
	+ FINI application Due December 13, 2017 – Katrina is still working on a good draft to be sent out for feedback. Fair Food Network will also be asked to review before submission. This is a 4 year grant that will supplement Jeremy’s full time position in January. Jalessa’s last day will be Thursday. She is returning to graduate school and is moving out of state.
	+ Farm2School Grant – Trudy is working on this project with Rosemary. This grant is focused on a school/district not statewide. Katrina will be working with them on the application.

2018 Regional Summits Project Grants

* + Community projects are due to be completed by November 30th. Some of the projects will be allowed an extension, specifically Cooking Matters and Community Gardens.

**Announcements**

1. ArCOP Celebration, November 30th, 2-4pm at the Governor’s Mansion
2. Next BOD Meeting Monday, January 22, 10-12pm, Cooperative Extension Office (December 2017 BOD meeting canceled) (she was explaining to Daphne how we do the meetings)
3. Next Coalition Meeting, January 22nd, 1-3pm, Cooperative Extension Office. Nashville GHC will be the presenters.
4. View ArCOP’s Calendar to see upcoming events. <http://arkansasobesity.org/news-events/event-calendar.html> Team leaders were asked to provide meeting info to be added to the calendar.

*Katrina adjourned meeting*

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Minutes submitted by Sarah Powell, ArCOP Chair-Elect